ARTICLE I

1.1 Section 1. The name of this organization shall be Saint Charles Seminary Priest Alumni Association. (4-1992)

ARTICLE II

PURPOSES AND POWER

2.1 Section 1. The purpose of this Association shall be to augment the fraternal union of the Priest Alumni of Saint Charles Seminary (the “Seminary”), to strengthen their fidelity and loyalty to their alma mater, and to encourage and foster vocations to the diocesan priesthood. (4-1992)

2.2 Section 2. The Association shall have the power to engage in any and all lawful acts or activities necessary or appropriate to affect its stated purposes. (4-1992)

ARTICLE III

MEMBERSHIP

3.1 Section 1. The membership of the Association shall be composed of the following: (4-1992)

3.1.1 Any priest in good standing who completed his studies at the Seminary. (4-1992)

3.1.2 Any priest in good standing who attended the Seminary and was sent by his Ordinary to complete his studies at another Seminary or graduate institute. (4-1992)

3.2 Section 2. For the purpose of this Article III, a “priest in good standing” shall be determined by the Ordinary under whom he serves. (4-1992)

ARTICLE IV

EXECUTIVE COMMITTEE

4.1 Section 1. There shall be an Executive Committee of the Association which shall consist of not more than twenty-six (26) members, which shall be comprised of the Officers of the Association, the Rector/President of the Seminary, the Vocations Director, and twenty (20) individuals elected from the membership of the Association (the “At-Large Members”). (4-1992)

4.2 Section 2. No more than two (2) members of the same ordination class of Saint
Charles Seminary may serve simultaneously as At-Large Members on the Executive Committee. (4-1992)

4.3 Section 3. All At-Large members shall serve on the Executive Committee for a term of four (4) years. However, the terms shall be staggered so that one-half (1/2) of the elected positions on the Executive Committee are up for election every two (2) years. (4-1992)

4.4 Section 4. Any Executive Committee member wishing to resign shall give notice of his intention in writing to the Secretary who shall present the resignation to the Executive Committee for appropriate action. (4-1992)

4.5 Section 5. Any Executive Committee member may be removed from the Executive Committee without assigning any cause at any meeting of the Executive Committee by the vote of the members of the Executive Committee. (4-1992)

4.6 Section 6. When a vacancy occurs in the Executive Committee, the President shall make a temporary appointment after consultation with and upon the advice of the Nominating Committee. Such appointed executive Committee member shall fill out the remainder of the unexpired term. (4-1992)

4.7 Section 7. The Executive Committee shall have the power and responsibility to do any and all acts necessary or appropriate to effect the Association’s stated purpose, including but not limited to, formulating plans, appropriating funds, and deciding and executing all purposes and procedures of the Association. (4-1992)

4.8 Section 8: Meetings of the Executive Committee. Regular meetings of the Executive Committee shall be held on a mutually convenient date as determined by the President, in November, after Saint Charles’ Day but before Thanksgiving, and in March. Notice of such meetings shall be given to each Executive Committee member prior thereto. (4-1992)

4.9 Section 9. A quorum of the Executive Committee must be present at any meeting to conduct any business. One third (1/3) of the Executive Committee members shall be necessary to constitute a quorum for the transaction of business, and the acts of a majority of the Executive Committee Members present at a meeting at which a quorum is present shall be the acts of the Executive Committee. (4-1992)

4.10 Section 10. Special meetings may be called by the President whenever he deems it necessary, or, shall be called by him upon receipt of a written request, signed by one-fourth (1/4) of the members of the Executive Committee. Such a written request shall state the purpose or purposes of the proposed meeting. Notice of special meetings shall be given to each Executive Committee member prior thereto. Such notice shall state the purpose or purposes of the meeting, and business transacted at any special meeting shall be limited to the purposes set forth in the notice therefore. (4-1992)
4.11 Section 11. If all or a quorum of the Executive Committee members shall severally or collectively consent in writing to any action to be taken by the Association, such action shall be as valid an action as though it had been authorized at a meeting of the Executive Committee. (4-1992)

4.12 Section 12. One or more Executive Committee members may participate in a meeting of the Executive Committee by means of a conference telephone or similar communications equipment by means of which all persons participating in the meeting can hear each other. (4-1992)

4.13 Section 13. *Robert’s Rules of Order, Revised*, shall govern the meetings of the Executive Committee in all cases to which they are applicable, to the extent that such rules are not inconsistent with the provisions of this document. (4-1992)

**ARTICLE V**

**NOTICES**

5.1 Section 1. Notices to Executive Committee members should be in writing and delivered personally or mailed to the Executive Committee members at their addresses appearing on the books of the Association. Notice by mail shall be deemed to be given at the time when the same shall be mailed. Notice may be given by telegram. Notice may also be given by telephone. (4-1992)

**ARTICLE VI**

**OFFICERS**

6.1 Section 1. The Officers of the Association shall be a President, a Vice President, a Secretary, and a Treasurer/Moderator, all of whom shall serve without compensation. Each officer, with the exception of the Treasurer/Moderator, shall hold his respective office for a term of three (3) years. The Treasurer/Moderator shall be a faculty member of the Seminary, appointed by the Rector of the Seminary for a term to be determined by the Rector. (4-1992)

6.2 Section 2. The President shall preside at the meetings of the Executive Committee, appoint all Committees not otherwise provided herein, execute on behalf of the association all documents approved by the Executive Committee, and be an ex officio member of all committees. (4-1992)

6.3 Section 3. The Vice President shall perform all the duties of the President in the absence of the President and shall be an ex officio member of all committees. (4-1992)

6.4 Section 4. The Treasurer/Moderator shall monitor the collection of monies from the annual appeal by the Seminary’s Advancement Office, and other funds that are received by that Office on behalf of the Association, make a report of that Office’s account at each meeting of the Executive Committee, and submit an annual financial report to the Executive Committee that will be published in the annual appeal. The Treasurer /
Moderator shall monitor the acknowledgment of all donations collected on behalf of the Association by the Seminary’s Advancement Office. The Treasurer / Moderator is empowered to disburse funds as authorized by the Executive Committee. (Revised 3-10-2011)

6.5 Section 5. The Secretary shall record and keep accurate minutes of all proceedings and perform such other duties as may, from time-to-time, be required of him by the Executive Committee. He shall also notify in writing all Executive Committee members of meetings. (4-1992)

ARTICLE VII
ELECTION OF EXECUTIVE COMMITTEE

7.1 Section 1. The President shall appoint a nominating committee at the meeting prior to the Executive Committee meeting at which At-Large Executive Committee members or Officers are to be elected. The nominating committee shall be appointed from the Executive Committee. (4-1992)

7.2 Section 2. Such nominating committee shall seek from the general membership of the Association recommendations of Association members to serve as At-Large Members on the Executive Committee for the one-half (1/2) of the At-Large Members whose terms are expiring. The nominating committee shall select candidates for the Executive Committee, shall prepare a report containing the candidates so selected, and shall present this report at the March meeting of the Executive Committee. After the report is presented, it shall be the privilege of any member of the Executive Committee to place in nomination the name of any Association member for Executive Committee membership. The Executive Committee members may vote for any individual nominated from the floor or by the nominating committee. The ten (10) nominees receiving the greatest number of votes shall become At-Large Members of the Executive Committee. (4-1992)

7.3 Section 3. The Nominating Committee shall also nominate Association members for officers. The nominating committee shall select candidates for officers, shall prepare a report containing the candidates so selected, and shall present this report at the March meeting of the Executive Committee. After the report is presented, it shall be the privilege of any member of the Executive Committee to place in nomination the name of any Association member for officer. The Executive Committee members may vote for any individual nominated from the floor or by the nominating committee. The nominee for each office who receives the greatest number of votes shall be declared elected to that office. (4-1992)

ARTICLE VIII
REVENUES

8.1 Section 1. Any and all revenues collected by the Association, especially through the annual appeal, shall be used to fulfill the requests made in the Association’s appeal letter. Monies remaining at the end of the fiscal year will automatically be deposited in a
discretionary fund not to exceed $10,000. Funds in excess of that amount will be transferred to a fund for student needs. The application of such monies shall be determined and administered by the Rector of the Seminary. *(Revised 3-10-2011)*

**ARTICLE IX**

**AMENDMENTS**

9.1 Section 1. The Executive Committee by a two-thirds (2/3) majority of its membership may move to amend this Constitution. Any amendment so approved must be presented to the general membership for approval and requires a simple majority of those responding. Response must be by ballot, mailed to Saint Charles Seminary, and received on or before thirty (30) days from the date the Executive Committee moved to amend the Constitution. *(4-1992)*

9.2 Section 2. Final acceptance of any amendment requires the written approval of the Archbishop of Philadelphia. *(4-1992)*