

BICYCLE REGISTRATION FORM

PLEASE PRINT LEGIBLY IIF MANUALLY FILLING OUT THIS FORM

OWNER NAME: LAST, FIRST, MIDDLE INITIAL

DATE OF BIRTH: MONTH/DAY/YEAR

ADDRESS: STREET NUMBER & STREET NAME ZIP CODE

OWNER DRIVER LICENSE NUMBER / STATE

HOME TELEPHONE NUMBER ALTERNATE PHONE NUMBER

BICYCLE INFORMATION

MAKE/BRAND
EX.: SCHWINN, TREK, REDLINE

MODEL NAME OR NUMBER

STYLE
EX.: MOUNTAIN BIKE, TANDEM

WHEEL SIZE

SPEED/GEARS

FRAME SIZE

COLOR(S)

BRAKE SYSTEM
EX.: HAND OR PEDAL

SERIAL NUMBER: STAMP MAY BE FOUND ON THE FRAME'S NECK, SEAT POST, BACK WHEEL ATTACHMENT, OR UNDER PEDAL SPROCKET AREA.

SIGNATURE OF REGISTRANT

**COMPLETE THIS FORM AND RETURN TO:
SAFETY & SECURITY OFFICE
CENTER OF THE HOUSE, COLLEGE DIVISION**

The Safety and Security Office will retain this information for a minimum of two years from the date of receipt. Registration does not imply any guaranteed recovery of a reported stolen bicycle.

FOR OFFICE USE ONLY

DATE RECEIVED

ENTRY DATE / INITIALS

BICYCLE REGISTRATION NUMBER

BICYCLE THEFT IS A REALITY

Bicycle theft is a crime of opportunity. Unattended and unsecured bicycles are easy targets for theft because of their mobility. Please take the time to read this brochure and fill it out with your information.

WHY IS A SERIAL NUMBER IMPORTANT?

Serial numbers are a set of characters that uniquely identify an object and can be used for traceability and warranty purposes. Serial numbers, however, are especially important when reporting stolen items, such as bicycles. A serial number is a method to enter the bicycle in our state and nationwide computerized record system as stolen.

Input of your stolen bicycle into these databases increases your chances of having your bicycle returned, and makes it possible to file charges against the person in possession of the bike.

AN OUNCE OF PREVENTION...HERE'S WHAT YOU CAN DO!

Register your bicycle with the Safety Department. Your registration provides us with the necessary information so that if your bike is ever stolen, we would have a record of the serial number when you called to make your report. It would enable you to then submit the information about your stolen bicycle into the law enforcement databases in a quick easy step as well as facilitate an insurance claim.

Simply complete the registration form in this brochure and submit it to Safety & Security Department processing.

Upon receipt of your form:

- You will receive a bicycle tracking number that is exclusive to you and indicates your indicates your bike is registered with the Safety Office.

IMPORTANT THINGS TO REMEMBER

If your bike is stolen...

Report any stolen property immediately your local law enforcement agency. If your bike was stolen on campus, please call the Safety Office at Ext 6238 to make your report.

Have your bicycle registration number ready and other identification information ready (Refer to reverse side of brochure).

What if I sell my bike?

If you sell your bike after you have enrolled with the Safety & Security Department Program, please contact us at 610-785-6238 or ext. 6238. to notify us of the transfer.

Lastly, don't forget:

- Always wear a helmet. This can prevent serious injury and save your life.
- Always lock up your bike. Whether you use a bike lock or place it in a storage space, keep it under lock and key!
- Ride your bike safely. Always follow the rules of the road and be sure to keep a watchful eye on other cyclists and motorists.

SAINT CHARLES BORROMEO BIKE REGISTRATION PROGRAM

MAKE/BRAND

EX.: SCHWINN, TREK, REDLINE

STYLE

EX.: MOUNTAIN BIKE, TANDEM

SPEED/GEARS

COLOR(S)

SERIAL NUMBER: STAMP MAY BE FOUND ON THE FRAME'S NECK, SEAT POST, BACK WHEEL ATTACHMENT, OR UNDER PEDAL SPROCKET AREA.

MODEL NAME OR NUMBER

WHEEL SIZE

FRAME SIZE

BRAKE SYSTEM

EX.: HAND OR PEDAL

LIST OTHER IDENTIFYING FEATURES OR DESCRIPTORS

INSURANCE AGENT NAME & TELEPHONE NUMBER

—PLACE A PHOTO OF YOUR BICYCLE HERE—

KEEP FOR YOUR RECORDS. STORE IN A SAFE & SECURE LOCATION.

Bicycle Registration Program

Saint Charles Borromeo Seminary

Safety & Security Department
100 East Wynnewood Road
Wynnewood, PA 19096