



SAINT CHARLES BORROMEO SEMINARY

Director of Pastoral and Apostolic Formation • 1400 Evans Road, Ambler PA 19002

DIACONATE PASTORAL INTERNSHIP AGREEMENT FOR LEARNING

DEACON: _____ DATE: _____

PARISH: _____

PASTOR/SUPERVISOR: _____

FORMATION ADVISOR: _____

The *Agreement for Learning* is the guiding document for the Summer Pastoral Internship experience for the Deacon Intern. It provides a general vision for the Deacon and establishes specific Goals and Objectives. The material in the *Agreement for Learning* provides the basis for Supervisory sessions throughout the Summer Pastoral Internship. The Supervisor's Evaluation and the Deacon's Self-Evaluation also depend on the material in the *Agreement for Learning* in determining personal and pastoral Outcomes of the Summer Pastoral Internship. The *Agreement for Learning* is composed of several elements including the following:

- 1. Statement of overall Goals of the Supervisor and the Deacon Intern**
- 2. Statement of particular Objectives of the Supervisor and the Deacon Intern**
- 3. Selection of specific tasks and responsibilities of the Deacon Intern**
- 4. Supervisory responsibilities**

This form is to be completed by the Deacon and the Supervisor together.

The *Agreement for Learning Worksheet* may be used to guide the Deacon and the Supervisor through the material that needs to be discussed and included in the *Agreement for Learning*.

PART I: GOALS

(PLEASE RESPOND TO THE FOLLOWING; USE THE REVERSE OR ADD ATTACHMENTS IF MORE SPACE IS NEEDED.)

A. STATEMENT OF DEACON INTERN'S OVERALL GOALS: How do I see this summer pastoral experience preparing me for future priestly service? What do I expect to learn during this pastoral experience? How do I see the role of the Supervisor in this pastoral experience?

B. STATEMENT OF SUPERVISOR'S OVERALL GOALS: Why am I engaged in this program? What can I give to a Deacon Intern? What attitude do I expect from him? How do I understand this program in light of the Deacon's overall preparation for priesthood? What are the benefits for my parish in having a Deacon Intern serve among us?

PART II: OBJECTIVES

A. STATEMENT OF THE DEACON INTERN'S SPECIFIC OBJECTIVES: (Please refer to the *Agreement for Learning Worksheet*.)

1. **Tasks and Responsibilities:** What staff-related tasks and responsibilities will the Deacon Intern undertake in this experience-parish and/or other-related?

a. Recognizing that there will be variations from week to week, a basic plan of service for the week outlining tasks and responsibilities should be specified:

2. **Personal Skills Assessment:** What specific staff-related skills (parish and/or other-related) will these tasks and responsibilities require the Deacon Intern to demonstrate or assimilate?

Parish Organizations and Programs: What particular parish organizations, programs and activities will the Deacon Intern participate in or experience? Are there any other tasks or responsibilities outside the context of the parish in which the Deacon Intern will be involved?

3. **Parish Personnel/Other Supervisors:** What parish personnel, (e.g., organizational leaders, chairpersons, etc.) will be available to the Intern to inform him about the structure, function and purpose of particular organizations and programs?

B. STATEMENT OF SUPERVISOR'S OBJECTIVES: The supervisory tasks of accountability, direction and guidance, reflection and evaluation require a commitment of intention and time, specifically:

REQUIRED SIGNATURES:

_____	_____
DEACON	DATE
_____	_____
SUPERVISOR	DATE

DEACON: Copies of this completed form are to be given to the Director of Pastoral and Apostolic Formation and to your Formation Advisor.

SUPERVISOR: All Deacons are in full compliance with the applicable state laws concerning background checks and child abuse clearance, and are also in compliance with the norms and regulations of the Charter for the Protection of Children and Young People approved by the USCCB. Records are kept on file in the Office of the Vice Rector and copies are available upon request where and when necessary.