



SAINT CHARLES BORROMEO SEMINARY

Director of Pastoral and Apostolic Formation • 1400 Evans Road, Ambler PA 19002

SUPERVISOR'S EVALUATION DIACONATE PASTORAL INTERNSHIP

DEACON: _____

SUPERVISOR: _____

PARISH: _____ PHONE: _____

FORMATION ADVISOR: _____

"Pastoral formation certainly cannot be reduced to a mere apprenticeship, aiming to make the candidate familiar with some pastoral techniques. The seminary which educates must seek really and truly to initiate the candidate into the sensitivity of being a shepherd, in the conscious and mature assumption of his responsibilities, in the interior habit of evaluating problems and establishing priorities and looking for solutions on the basis of honest motivations of faith and according to the theological demands inherent in pastoral work.

"Thanks to an initial and gradual experience of ministry, future priests will be able to be inserted into the living pastoral tradition of their particular church. They will learn to open the horizon of their mind and heart to the missionary dimension of the church's life. They will get practice in some initial forms of cooperation with one another and with the priests alongside whom they will be sent to work. These priests have a considerably important role, in union with the seminary program, in showing the candidates how they should go about pastoral work.

"When it comes to choosing places and services in which candidates can obtain their pastoral experience, the parish should be given particular importance, for it is a living cell of local and specialized pastoral work in which they will find themselves faced with the kind of problems they will meet in their future ministry."

-- Pastores dabo vobis #58

On the following pages, please make an evaluation in each section by circling the appropriate number using the scale described below:

1-Always 2-Most Often 3-Competent 4-Needs Improvement 5-Unsatisfactory 6-Did not Observe

Always = the objectives in the Agreement for Learning were met and demonstrated with an extraordinary level of skill and ability.

Most Often = the objectives in the Agreement for Learning were met and demonstrated with a high level of skill and ability.

Competent = the objectives in the Agreement for Learning were met and demonstrated with a satisfactory level of skill and ability.

Needs Improvement = not all of the Agreement for Learning objectives were met with a satisfactory level of skill and ability.

Unsatisfactory = significant Agreement for Learning objectives were not met and/or performance indicated a significant deficiency in skill and ability.

*“The priest, who was called to be a living image of Jesus Christ, head and shepherd of the Church, should seek to reflect in himself, as far as possible, the **Human Perfection** which shines forth in the incarnate Son of God and which is reflected with particular liveliness in his attitudes towards others as we see narrated in the Gospels.”* – PDV #43

1	He gives evidence of a personality that is a bridge for others to meet the Lord, rather than an obstacle	1	2	3	4	5	6
2	He evidences appropriate compassion for the depths of human suffering	1	2	3	4	5	6
3	He is able to perceive difficulties and respond to them	1	2	3	4	5	6
4	He makes meetings and dialogue easy	1	2	3	4	5	6
5	He is able to enter into mature adult relationships	1	2	3	4	5	6
6	He creates an atmosphere of trust and cooperation	1	2	3	4	5	6
7	He gives evidence of being a balanced person in judgments and behavior, e.g., self-discipline	1	2	3	4	5	6
8	He shows respect for every person of all ages and walks of life	1	2	3	4	5	6
9	He is true to his word	1	2	3	4	5	6
10	He demonstrates a spirit of generosity and a readiness to serve	1	2	3	4	5	6
11	He evidences a friendly, affable and hospitable disposition	1	2	3	4	5	6
12	He shows evidence of being a prudent and discreet person	1	2	3	4	5	6
13	He has realistic expectations of himself and others	1	2	3	4	5	6
14	His personal appearance / hygiene is neat and professional	1	2	3	4	5	6
15	He avoids complaining and criticizing others	1	2	3	4	5	6
16	He seems engaged and wants to be there	1	2	3	4	5	6
17	He handles stress well	1	2	3	4	5	6

COMMENTS: (Please add an attachment if more space is needed.)

*“The whole formation imparted to candidates for the priesthood aims at preparing them to enter into communion with the charity of Christ the good shepherd. Hence their formation in its different aspects must have a fundamentally **Pastoral Character**. The council's decree Optatam totius states so clearly when speaking of major seminaries: ‘The whole training of the students should have as its object to make them true shepherds of souls after the example of our Lord Jesus Christ, teacher, priest and shepherd’.”* -- PDV #57

18	He is consistently punctual	1	2	3	4	5	6
19	He is able to deal with the ambiguities of life	1	2	3	4	5	6
20	He gives evidence of being self-confident	1	2	3	4	5	6
21	He is capable of being appropriately assertive	1	2	3	4	5	6
22	He handles conflicts constructively	1	2	3	4	5	6
23	He assumes responsibility for decisions and actions	1	2	3	4	5	6
24	He is disciplined in use of time and personal energies	1	2	3	4	5	6
25	He is able to recognize the theological dimensions of pastoral work	1	2	3	4	5	6
26	He is aware of personal strengths and limitations	1	2	3	4	5	6
27	He is committed to seeking the assistance of others for their input, skills and perspective, when necessary and/or appropriate	1	2	3	4	5	6
28	He completes assigned pastoral responsibilities	1	2	3	4	5	6
29	He is able to work with the other priests in the parish and the area in pastoral activities	1	2	3	4	5	6
30	He is willing and able to work with the lay men and women in the pastoral activities of the parish	1	2	3	4	5	6
31	He is committed to expanding knowledge and skills in the area of pastoral ministry	1	2	3	4	5	6
32	He shows a sensitivity to the ecumenical concerns of the church	1	2	3	4	5	6
33	He takes the initiative in pastoral matters	1	2	3	4	5	6
34	You enjoy working with this man	1	2	3	4	5	6
35	He would make a good Parochial Vicar in your parish	1	2	3	4	5	6

COMMENTS: (Please add an attachment if more space is needed.)							
<i>The Intellectual Formation of candidates for the priesthood finds its specific justification in the very nature of the ordained ministry, and the challenge of the 'new evangelization'. The circumstances of our times strongly demand a higher level of intellectual formation such as will enable priests to proclaim the changeless Gospel of Christ and to make it credible to the legitimate demands of human reason. The commitment to study is not an external and secondary dimension of the seminarian's human, Christian, spiritual and vocational growth. In reality through study, especially the study of theology, the future priest assents to the Word of God, grows in his spiritual life and prepares himself to fulfill his pastoral ministry.</i> PDV #51							
36	He acts with the solicitude of the Church towards the victims of poverty, violence and injustice	1	2	3	4	5	6
37	He gives evidence of patience, flexibility and a sense of humor	1	2	3	4	5	6
38	He is receptive to supervisory correction and evaluation feedback	1	2	3	4	5	6
39	He is willing to follow church/parish procedures	1	2	3	4	5	6
40	He is willing to follow suggestions made in supervision	1	2	3	4	5	6
41	He communicates clearly and thoughtfully	1	2	3	4	5	6
42	He exercises authority with humility	1	2	3	4	5	6
43	He gives evidence in teaching and preaching of a sound understanding of the faith	1	2	3	4	5	6
44	He gives faithful assent to the ordinary as well as the extraordinary magisterium of the Church	1	2	3	4	5	6
45	He is capable of critical thinking; analysis that goes beyond superficial interests and concerns	1	2	3	4	5	6
46	He proclaims the Gospel message using the cultural modes of the day	1	2	3	4	5	6
47	He evidences a deep appreciation and reverence for the liturgical and sacramental life of the Church, especially the Eucharist	1	2	3	4	5	6
COMMENTS: (Please add an attachment if more space is needed.)							
<i>"Spiritual Formation has its roots in the experience of the Cross which in deep communion leads to the totality of the Paschal Mystery. For every priest his spiritual formation is the core which unifies and gives life to his being a priest and acting as a priest. Spiritual formation should be conducted in such a way that the students may learn to live in intimate and unceasing union with God the Father through his Son Jesus Christ, in the Holy Spirit. Those who are to take on the likeness of Christ the priest by sacred ordination should form the habit of drawing close to him as friends in every detail of their lives. They should live his paschal mystery in such a way that they will know how to initiate into it the people committed to their charge.</i> PDV #45							
48	Demonstrates an ease and comfortableness in serving at the altar	1	2	3	4	5	6
49	Consistently and punctually fulfills obligations to communal spiritual activities	1	2	3	4	5	6
50	Gives evidence of the value and need for meditation and solitude	1	2	3	4	5	6
51	Gives evidence of holiness in demeanor & speech, i.e., simplicity of life, charitable in speech and respectful of confidentiality	1	2	3	4	5	6
52	Gives evidence of love for God's Word	1	2	3	4	5	6
53	Gives evidence of a spirit of gratitude, charity, and forgiveness	1	2	3	4	5	6
54	Gives evidence of a lively faith, aware of God's presence and action in the world	1	2	3	4	5	6
55	Capable of establishing wholesome and chaste relationships with men and women consistent with the celibate life of a priest	1	2	3	4	5	6
COMMENTS: (Please add an attachment if more space is needed.)							

COMMENDATIONS - Acknowledge gifts and talents already present. (Please add an attachment if more space is needed.)

RECOMMENDATIONS - Identify areas where growth is needed. (Please add an attachment if more space is needed.)

☐ **This completed evaluation has been reviewed by the Supervisor and Deacon.**

SUPERVISOR

DATE

DEACON

DATE

SUPERVISOR:

- ☐ This evaluation is to be discussed by the Supervisor with the Deacon *before* the end of the Summer Pastoral Internship experience, preferably in conjunction with any *Supplemental Evaluations* submitted by resident priests and/or parish staff.
- ☐ Please forward a copy of this document to the Deacon’s Formation Advisor and the Director of Pastoral and Apostolic Formation.