



SAINT CHARLES BORROMEO SEMINARY

Director of Pastoral and Apostolic Formation • 1400 Evans Road, Ambler PA 19002

SUPERVISOR'S FINAL EVALUATION MINISTRY BASED APOSTOLATES

SEMINARIAN: _____

YEAR: _____ CLASS: _____

PLACEMENT: _____

SUPERVISOR: _____

FORMATION ADVISOR: _____

Educational progress, emotional maturity, and spiritual growth happen gradually. Evaluative feedback is an important factor in helping a seminarian recognize and affirm his abilities and giftedness, and to identify areas where further development is needed. This evaluative instrument is designed to allow the Supervisor to offer clear and accurate information that will enable the Seminarian to grow toward maturity, as well as to engage him in the challenge of ongoing self-assessment. Please feel free to use additional space as needed.

Please evaluate the Seminarian in each of the following areas using the scale below:

1-Outstanding 2-Very Effective 3-Effective 4-Somewhat Ineffective 5-Ineffective

PART I: SUPERVISORY RELATIONSHIP

1. Comfortableness with supervisory process and supervisory relationship

1 2 3 4 5

2. Capacity for self-assessment

1 2 3 4 5

3. Desire to deal with shortcomings and weaknesses

1 2 3 4 5

4. Willingness to accept advice and recommendations

1 2 3 4 5

5. Consistency of meetings between seminarian and supervisor

1 2 3 4 5

PLEASE COMMENT ON:

5. Degree and quality of participation in supervisory process and the willingness to discuss issues and feelings openly and honestly with Supervisor:

6. Receptivity to evaluative feedback and openness to constructive criticism:

PART II:
PERSONAL GROWTH AREAS

1. Punctuality

1 2 3 4 5

2. Appearance

1 2 3 4 5

3. Leadership skills and personal initiative

1 2 3 4 5

4. Flexibility and versatility in the face of new, uncertain, or ambiguous situations

1 2 3 4 5

5. Manner of dealing effectively with conflict

1 2 3 4 5

6. Ability to accept authority

1 2 3 4 5

PLEASE COMMENT ON:

7. Self-esteem and self-confidence

8. Relational skills

PART III:

ACCOUNTABILITY TO COMMITMENTS AND RESPONSIBILITIES IN THE *AGREEMENT FOR LEARNING*

1. Readiness and willingness to serve

1 2 3 4 5

2. Responsibility for the tasks assigned

1 2 3 4 5

3. Cooperation with staff and other personnel

1 2 3 4 5

4. Sensitivity to the needs and feelings of others

1 2 3 4 5

5. Effectiveness of Log Book in fostering discussions and in personal growth

1 2 3 4 5

PLEASE COMMENT ON:

5. Degree to which the commitments in the *Agreement for Learning* were fulfilled.

6. The quality of service given in the completion of the *Agreement for Learning*.

***Please feel free to make any additional comments about items listed in **Parts I, II & III**.**

***If more space is needed, please add an attachment.**

PART IV:

As a summary of the information in **Parts I, II & III**, please offer some commendations and/or recommendations that will serve to guide the ongoing pastoral experience.

COMMENDATIONS (an acknowledgment of skills, talents, and gifts):

RECOMMENDATIONS (an indication of areas where growth is needed):

PART V:

Indicate the number of absences from scheduled Apostolic Formation Days: _____

☐ **SIGNATURES INDICATE THAT THIS EVALUATION HAS BEEN READ AND DISCUSSED BY THE SEMINARIAN WITH HIS SUPERVISOR.**

SUPERVISOR

_____/_____/_____
DATE

SEMINARIAN

_____/_____/_____
DATE

SEMINARIAN: Each Seminarian is responsible for distribution of his own Field Education Forms as follows:

- ▶ *Original* to Director of Pastoral and Apostolic Formation
- ▶ *Copy* to Supervisor
- ▶ *Copy* to Formation Advisor
- ▶ *Copy* for Seminarian's personal records