



SAINT CHARLES BORROMEO SEMINARY, OVERBROOK

Director of Pastoral and Apostolic Formation • 1400 Evans Road, Ambler PA 19002

SUPERVISOR'S FINAL EVALUATION

PRE-THEOLOGY AND THEOLOGY

SEMINARIAN: _____

YEAR: _____ CLASS: _____

PLACEMENT: _____

SUPERVISOR: _____

FORMATION ADVISOR: _____

Educational progress, emotional maturity, and spiritual growth happen gradually. Evaluative feedback is an important factor in helping a seminarian recognize and affirm his abilities and giftedness, and to identify areas where further development is needed. This evaluative instrument is designed to allow the Supervisor to offer clear and accurate information that will enable the seminarian to grow toward maturity, as well as to engage you in the challenge of ongoing self-assessment. Please feel free to use additional space as needed.

PART I SUPERVISORY RELATIONSHIP

Please make an evaluation in each of the following areas using the scale described below:

1-Always 2-Most Often 3-Competent 4-Needs Improvement 5-Unsatisfactory

Always = the objectives in the Agreement for Learning were met and demonstrated with an extraordinary level of skill and ability.

Most Often = the objectives in the Agreement for Learning were met and demonstrated with a high level of skill and ability.

Competent = the objectives in the Agreement for Learning were met and demonstrated with a satisfactory level of skill and ability.

Needs Improvement = not all of the Agreement for Learning objectives were met with a satisfactory level of skill and ability.

Unsatisfactory = significant Agreement for Learning objectives were not met and/or performance indicated a significant deficiency in skill and ability.

1. The seminarian is comfortable with supervisory process and supervisory relationship.

1 2 3 4 5

2. He has a capacity for self-assessment.

1 2 3 4 5

3. He exhibits a desire to deal with his own shortcomings and weaknesses.

1 2 3 4 5

4. He is willingness to accept advice and recommendations.

1 2 3 4 5

5. There are regular meetings between the seminarian and supervisor.

1 2 3 4 5

6. You enjoy working with this man.

1 2 3 4 5

7. You could envision him one day as a good Parochial Vicar in your parish.

1 2 3 4 5

PLEASE COMMENT ON:

10. Degree and quality of participation in supervisory process and the willingness to discuss issues and feelings openly and honestly with Supervisor:

11. Receptivity to evaluative feedback and openness to constructive criticism:

PART II
PERSONAL GROWTH AREAS

Please make an evaluation in each of the following areas using the scale below:

1-Always 2-Most Often 3-Competent 4-Needs Improvement 5-Unsatisfactory

1. The seminarian is punctual and prepared for the day.

1 2 3 4 5

2. His appearance / personal hygiene is neat and professional.

1 2 3 4 5

3. The seminarian seems engaged and wants to be there.

1 2 3 4 5

4. The seminarian exhibits flexibility in the face of new, uncertain, or ambiguous situations.

1 2 3 4 5

5. He handles stress and conflicts well.

1 2 3 4 5

6. He is respectful of authority and able to accept the leadership of others.

1 2 3 4 5

7. He avoids complaining and criticizing others.

1 2 3 4 5

8. He has good self-knowledge, self-discipline and self-mastery, including self-control.

1 2 3 4 5

9. He demonstrates personal initiative and good leadership skills.

1 2 3 4 5

PLEASE COMMENT ON:

10. Self-esteem and self-confidence:

11. Relational skills:

PART III

ACCOUNTABILITY TO COMMITMENTS AND RESPONSIBILITIES IN THE *AGREEMENT FOR LEARNING*

Please make an evaluation in each of the following areas using the scale below:

1-Always 2-Most Often 3-Competent 4-Needs Improvement 5-Unsatisfactory

1. The seminarian is always ready and willing to serve.

1 2 3 4 5

2. He takes responsibility for the tasks assigned to him.

1 2 3 4 5

3. He cooperates well with staff and other personnel.

1 2 3 4 5

4. He is sensitive to the needs and feelings of others.

1 2 3 4 5

5. He teaches what the Church teaches in a way that is balanced and appropriate.

1 2 3 4 5

PLEASE COMMENT ON:

6. Degree to which the commitments in the *Agreement for Learning* were fulfilled.

7. The quality of service given in the completion of the *Agreement for Learning*.

8. The seminarian's growing sense of priestly identity in the performance of pastoral responsibilities. Include witness to a prayerful disposition, willingness to represent the Church's teachings, bringing a theological perspective to pastoral activity.

***Please feel free to make any additional comments about items listed in **Parts I, II & III**; *if more space is needed, please add an attachment.**

PART IV

As a summary of the information in **Parts I, II & III**, please offer some commendations and/or recommendations that will serve to guide the ongoing pastoral experience.

COMMENDATIONS (an acknowledgment of skills, talents, and gifts):

RECOMMENDATIONS (an indication of areas where growth is needed):

PART V

Indicate the number of absences from scheduled Pastoral Formation Days: _____

☐ **SIGNATURES INDICATE THAT THIS EVALUATION HAS BEEN READ AND DISCUSSED BY THE SEMINARIAN WITH HIS SUPERVISOR.**

SUPERVISOR

_____/_____
DATE

SEMINARIAN

_____/_____
DATE

SEMINARIAN: Each Seminarian is responsible for distribution of his own Field Education Forms as follows:

- ▶ *Original* to Director of Pastoral and Apostolic Formation
- ▶ *Copy* to Supervisor
- ▶ *Copy* to Formation Advisor
- ▶ *Copy* for Seminarian's personal records